



**SMITHFIELD CHARTER REVIEW
COMMISSION
SMITHFIELD TOWN HALL
64 FARNUM PIKE
SMITHFIELD, RI 02917
MONDAY, MARCH 30, 2026
6:00 P.M.**

MEETING AGENDA

- A. Meeting called to order.
- B. Emergency evacuation & health notification.
- C. Approval of the March 16, 2026 meeting minutes.
- D. Approval of the March 23, 2026 meeting minutes.
- E. Consider, discuss and act upon possible amendments, language changes and recommendations to the below sections of the Town Charter.

- § C-2.02 Town Council
- § C-2.08 Judge of Qualifications
- § C-2.13 Ordinances in General
- § C-3.04 Town Manager
- § C-4.03 Fire Department
- § C-4.04 Police Department
- § C-4.05 Public Works Department
- § C-4.06 Town Solicitor
- § C-4.07 Town Clerk
- § C-4.09 Human Services
- § C-4.10 Building Official
- § C-4.14 Conservation Commission
- § C-4.17 Parks and Recreation
- § C-4.18 Land Trust
- § C-4.19 Vacancies in Boards and Commissions
- § C-5.14 Capital Program
- § C-5.20 Five (5) Year Comprehensive Audit
- § C-6.06 School Committee
- § C-9.03 Recall
- § C-10.02 Municipal Court

Article IV- Departments, Officers, and Agencies

- (a) Potential addition of Department of Planning and Economic Development
- (b) Potential addition of Town Engineering Department inclusive of Sewer Department

(c) Potential addition of Libraries in Town to the Charter.

F. Discuss possible changes to the progress worksheet to the below sections of the Town Charter.

- § C-4.01 Finance Department
- § C-4.02 Board of Assessment Review
- § C-4.03 Fire Department
- § C-4.04 Police Department
- § C-4.05 Public Works Department
- § C-4.06 Town Solicitor
- § C-4.07 Town Clerk
- § C-4.09 Director of Human Services
- § C-4.11 Planning Board
- § C-4.12 Zoning Board of Review
- § C-4.13 Historic Preservation Commission
- § C-4.14 Conservation Commission
- § C-4.15 Asset Management Commission
- § C-4.17 Parks and Recreation Department
- § C-4.18 Land Trust
- § C-4.19 Vacancies in Boards and Commissions
- § C-4.21 Direction by Town Manager
- § C-4.23 Management Internal Control Program
- § C-5.01 Fiscal Year
- § C-5.02 Budget and Financial Review Board
- § C-5.03 Preparation of the Budget
- § C-5.04 Budget Message
- § C-5.06 Submission of the Budget
- § C-5.07 Adoption of the Budget
- § C-5.08 Reserve Funds
- § C-5.09 Appropriation and Revenue Ordinances
- § C-5.10 Amendments After Adoption
- § C-5.11 Lapse of Appropriations
- § C-5.12 Administration of the Budget
- § C-5.13 Overspending of Appropriations Prohibited
- § C-5.14 Capital Program
- § C-5.15 Town Council Action on Capital Program
- § C-5.16 Public Records
- § C-5.17 Borrowing
- § C-5.18 Banking
- § C-5.19 Purchasing
- § C-5.20 Five (5) Year Comprehensive Audit
- § C-5.21 Other Post-Employment Benefits Trust Fund
- § C-9.01 General Authority
- § C-9.02 Commencement of Proceedings; Petitioners Committee; Affidavit
- § C-9.03 Petitions

- § C-9.04 Procedure After Filing
- § C-9.05 Submission to Voters
- § C-9.06 Results of Elections
- § C-10.02 Municipal Court

F. Consider, discuss and act upon Charter Review Commission meeting schedule.

G. Public comment.

H. Adjournment.

AGENDA POSTED: MARCH 26, 2026

The public is welcome to any meeting of the Charter Review Commission. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.